

# LETTER OF INDEMNITY

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Date: \_\_\_\_\_

**To: Citibank Singapore Limited**  
Equity & Investment Operations  
5 Changi Business Park Crescent  
Tower 2 #05-00  
Singapore 486027

Dear Sir / Madam

## PHYSICAL SHARE CERTIFICATES FOR CONVERSION INTO SCRIPLESS FORM

Name of Company : \_\_\_\_\_  
Shares / Stock (Quantity) : \_\_\_\_\_  
Certificate(s) Number(s) : \_\_\_\_\_

Please accept these shares for conversion into scripless form and deposit into my Citibank Brokerage account with Citibank Singapore Limited.

I will not hold the bank responsible for any loss of the original certificates that may incur during the process of converting the physical shares into scripless form.

I understand that until I received confirmation of successful conversion and credit to my account of these shares, I will not be in a position to place any sell orders.

I am fully aware that an administrative/ service fee of US\$50 is payable to the bank for each conversion request.

I also agree to pay for any additional fees or charges that may be charged by the relevant agent, broker, and/ or custodian for the conversion.

Please debit my account with Citibank for any charges incurred for the above shares conversion.

CHARGES	AMOUNT	CITIBANK ACCOUNT NO
Courier fee for US Scrip Conversion request:	S\$13.01*	SGD A/c No.: _____
Courier fee for HK Scrip Conversion request:	S\$10.24*	SGD A/c No.: _____
Scrip Conversion Fee	US\$50.00	USD A/c No.: _____
Any Other Fees (charged by the relevant agent, broker, and/or custodian)	Amount charged by relevant agent, broker, and/or custodian will only be known when the conversion is completed.	_____

Signed and delivered by :

\_\_\_\_\_  
Signature of Beneficial Owner  
Name : \_\_\_\_\_  
Passport / IC Number : \_\_\_\_\_  
Account No : \_\_\_\_\_

\*amount inclusive of GST subject to change depending on the weight of the articles.